



Campbell City Schools ~ Ohio Improvement Process
DLT Agenda/Minutes
September 24, 2014



| Attendance | 9/24/14 | 10/30/14 | 11/19/14 | 1/22/15 | 2/26/15 | 3/26/15 | 4/30/15 | 5/28/15 |
|-----------------------------------|---------|----------|----------|---------|---------|---------|---------|---------|
| Meeting Dates: 2014-15 | | | | | | | | |
| Member Names | | | | | | | | |
| Anna Beech | | | | | | | | |
| Matt Bowen | | | | | | | | |
| Jane Buckingham | | | | | | | | |
| Karen Carney | | | | | | | | |
| Zoe Dinas | | | | | | | | |
| Micky Dovas | | | | | | | | |
| Joe Fuline | | | | | | | | |
| Jacquelyn Hampton | | | | | | | | |
| James Klingensmith | | | | | | | | |
| Denise Malkovits | | | | | | | | |
| Tony Marafiote | | | | | | | | |
| Lori Ross | | | | | | | | |
| Rachael Smith | | | | | | | | |
| Cathy Suess | | | | | | | | |
| Ryan Stowell | | | | | | | | |
| Annette Tovarnak | | | | | | | | |
| Tina Tsagaris | | | | | | | | |
| Brad Yeager | | | | | | | | |
| Lisa Young | | | | | | | | |
| Krystal Zoumis | | | | | | | | |

Campbell City Schools ~ Ohio Improvement Process

| | | | | | | | | |
|--|--|--|--|--|--|--|--|--|
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

| | | |
|-----------------------------------|----------------------|------------------------|
| Location: 217 | Date: 9/24/14 | Time: 3:15 p.m. |
| Facilitator: Rachael Smith | | Timekeeper: |
| Process Observer: | | Recorder: |

A. Welcome

Ground Rules/Meeting Evaluation/Role Assignments

- A. Use the 5 Step Process to Analyze Key Data Sources and Plan Implementation
- B. Develop BLT - DLT and BLT – TBT Communication
- C. Develop Preliminary Agenda for Next Meeting
- D. Evaluate Meeting (Parking Lot / Plus-Delta-Rx)

Agenda:

- 3:15-3:20-Review ground rules and agenda (Rachael)**
- 3:20-3:40-Review Report Card Data (Rachael)**
- 3:40-4:00-Future expectations (Rachael & Joe)**
- 4:00-4:15-Discussion of future meeting dates and times (format)**
- 4:15-4:30-Process observer and once around the table**

B. District and Building Data Review

| | | |
|--|--|--|
| Step 1: Collect and Chart Adult Implementation and Student Performance Data <ul style="list-style-type: none"> • What data have been collected by TBTs, BLT members or other building personnel? • What are the student performance outcomes? • What are the adult implementation outcomes? (Assessment Data, TBT Reports, Adult Implementation-walk throughs) | | |
| Step 2: Analyze Adult Implementation and Student Performance Relative to the Data <ul style="list-style-type: none"> • What does the data tell you about the students' learning? • What does the data tell you about adult performance within and across grade levels; subject areas? • What instructional strategies were successful? • Are there areas in which teams are not seeing expected progress? • Are students demonstrating common strengths and weaknesses? • Are there patterns, trends, and urgent needs? | | |
| Step 3: Review and/or Refine the District Focused Action Steps Relative to the Data and | | |

Campbell City Schools ~ Ohio Improvement Process

| | | |
|---|--|--|
| TBT Needs <ul style="list-style-type: none"> What changes to the plan need to be made to ensure fidelity of implementation and to achieve the desired results? | | |
| Step 4: Establish district-wide implementation and monitoring actions/tasks for Step 3 <ul style="list-style-type: none"> What does the DLT need to change to ensure district-wide implementation? How will the DLT ensure consistent delivery of supports? What will administrators observe in the classrooms? (Students & Adults) | | |
| Step 5: Define Adult and Student Data for Review at Next Meeting <ul style="list-style-type: none"> What does the post-data look like? What proved to be successful? | | |

C. TBT, DLT, and Building Updates

| | | |
|---|--|--|
| Feedback to the BLT: <ul style="list-style-type: none"> Building wide growth / areas of concern in student performance. Building wide growth / areas of concern in adult implementation. Feedback to the TBT's: <ul style="list-style-type: none"> Growth / areas of concern in student performance Growth / areas of concern in adult implementation. Grade levels or subject areas worthy of replication Support to be provided by district / building Expectations for improvement. | | |
|---|--|--|

D. Next Steps - Agenda for Next Meeting

| | | |
|---|--|--|
| Preliminary Agenda Items for Next Meeting (Note: Distribute Meeting Minutes) <ul style="list-style-type: none"> Who will be responsible for being prepared with what data/materials for the next meeting? What are the next steps to prepare for the next meeting? | | |
|---|--|--|

Parking Lot Issues:

Plus/Delta/Rx – (Mtg.)

| + | Delta | Rx |
|---|-------|----|
| | | |
| | | |
| | | |
| | | |

Campbell City Schools ~ Ohio Improvement Process