

# CAMPBELL CITY SCHOOLS

## DISTRICT LEADERSHIP TEAM MEETING

<b>TIME/LOCATION:</b>	8:30 AM - 12:00 PM ( <b>Room 310 at Memorial High School</b> )
<b>DATE:</b>	NOVEMBER 4, 2015
<b>PLEASE BRING/READ:</b>	BLT REPORTS, WITH DATA CHARTED TO SHARE
<b>MEETING PURPOSE</b>	REVIEW DISTRICT 3 YEAR GOALS/STRATEGIES/ACTION STEPS INTRODUCE SPDG COMPONENTS

ATTENDEES:					
	Anna Beech	x	Jacquelyn Hampton		Mark Samuel
x	Matt Bowen	x	James Klingensmith		Rachael Smith
x	Jane Buckingham		Tony Marafiote		Ryan Stowell
x	Karen Carney	x	Andrea McGoogan	x	Vicki Tekac
x	John Childers	x	Grace Papini	x	Brad Yeager
x	Kristin Fox	x	Alaina Rauber	x	Lisa Young
x	Joe Fuline		Lori Ross		Krystal Zoumis
x	Rick Gozur	x	Annette Tovornak		

### Non-negotiables WRAP

1. System is responsible for prevention of student failure
2. Using principles of universal access - curriculum is differentiated for the needs of all learners the first time content is taught vs. taught to the normed group of students and then adapted after the fact.
3. All instruction for all learners: premised on a rigorous core curriculum for ALL Students.
4. All decisions will be made based on what is best for students.

ITEM	TIME	AGENDA ITEM
1	8:30 - 8:45	<p>Welcome, Assignment of Roles, Review of Meeting Norms</p> <p>Meeting Norms and Assignment of Roles: Brad Yeager  Facilitator: Brad Yeager and Kristin Fox  Time Keeper: John Childers  Recorder: Lisa Young  Process Observer: Alaina Rauber</p> <p>Changes to today's agenda?</p>
2	8:45 - 9:00	<p>High School BLT Share Out</p> <p>Step 1: Share Data (Collect and Chart)  <a href="#">Science TBT</a> (Jackie)  Gains in post assessment in science writing across the curriculum  Motivation is a barrier - gave bonus points however 20 students didn't complete the assignment</p> <p>Step 2: Analyze Data  common errors  only identified one quote  not analyzing</p> <p>Step 3: Determine instructional strategies to implement to improve  Used a Triple Double - make connections complete the graphic organizer  By January the students will be able to write a 5 paragraph essay without the graphic organizer  November will analyze a diagram or a graph  Social studies - analyze a political cartoon  Math - explaining and analyzing equations through writing  Build reading stamina use NewsELA  Grammar is an issue</p> <p>Step 4: Implement agreed upon instructional strategies  Teachers helped to develop the walkthrough form and created a lesson plan format that aligns with the walkthrough form in step 4 of the TBT  <a href="#">Science Teacher Lesson Plan</a>  <a href="#">Biology Teacher Lesson Plan</a>  <a href="#">8th Grade Science Walkthrough</a>  <a href="#">Biology Walkthrough</a>  <a href="#">Physical Science Walkthrough</a></p> <p>Step 5: Collect/chart and analyze post data</p>

		<p>This is done in the second TBT of the month after a post test is completed</p> <p><a href="#">First 9 Week Attendance and Discipline Data</a></p> <p>First 9 weeks of school down over 200 absences over last year</p> <p>There is an attendance challenge per class - they earn a free dress down day</p> <p>Students are holding each other accountable</p> <p>Tardies - down 80</p> <p>Excused absences - more excused</p> <p>Unexcused absences are down as well</p> <p>Discipline</p> <p>OSS - down 19</p> <p>DRC - down 48</p> <p>Detentions down 127</p> <p>Warnings down 16</p>
3	9:00 - 9:15	<p>K-7 School BLT Share Out</p> <p>Refocused on writing across the curriculum</p> <p>Next DLT will have data to show out</p> <p>More kids are in inclusion</p> <p>Student are being grouped with differentiated instruction</p> <p>Vertical alignment meetings are being held</p> <p>Step 1: Share Data</p> <p>Step 2: Analyze Data</p> <p>Step 3: Determine instructional strategies to implement to improve</p> <p>Step 4: Implement agreed upon instructional strategies</p> <p>Step 5: Collect/chart and analyze post data</p>
4	9:15 - 9:30	<p>Determine what data to bring for next DLT from #2 and #3 above</p> <ul style="list-style-type: none"> <li>• SWD high school attendance and discipline data</li> <li>• vertical alignment meetings 4-9 set dates</li> <li>• Model TBT's at the K-7 to build capacity</li> <li>• Walkthrough and TBT data for each grade/content area</li> </ul> <p>(Have BLTs bring drawing of current Campbell City Schools instructional model - SPDG)</p>
5	9:30 - 10:30	<p><a href="#">Share and finalize District 3-year Goals/Strategies/Action Steps</a> (Brad)</p> <p>*Shared via Google Docs</p>

6	10:30 - 11:30	<p>Introduction of SPDG Components (Kristin, Lisa, Alaina)</p> <ol style="list-style-type: none"> <li>1. Educational History</li> <li>2. Draw current system of programming in Campbell City Schools (BLTs will draw at next)</li> </ol> <p>Information is sent out to DLT members to front load information for discussion at the next DLT meeting</p> <p>DID NOT HAVE TIME TO - WILL PRESENT @ THE NEXT DLT</p>
5	11:30 - 11:40	<p>Discuss agenda items for December DLT meeting (December 3, 2015 from 9:00 - 12:00)</p> <ul style="list-style-type: none"> <li>• 4 Cornerstones of Integrated Comprehensive Systems</li> <li>• Strengths and Challenges with 4 Cornerstones</li> <li>• What do we need to do as a DLT to strengthen the Teacher Based Teams?</li> <li>• Create model of Campbell City Schools systems (SPDG) and discuss thoughts on systems change</li> </ul> <ul style="list-style-type: none"> <li>• Introduction of SPDG Components (Kristin, Lisa, Alaina) Educational History</li> <li>• Draw current system of programming in Campbell City Schools (BLTs will draw at next)</li> <li>• Practice Profile for TBT's needs to be done for next DLT</li> <li>• Action Steps from Focus Plan should be established at BLT</li> </ul> <p>Dates and times for K-7 TBT's</p>
6	11:40 - 12:00	<p>Wrap-up  <a href="#">Meeting - Meeting Evaluation Checklist</a>          Process Observer Notes          Once around the table</p>