

## **Campbell Middle School & Memorial High School**

### **Technology and Internet Safety Guidelines**

- 1. The Campbell School District's computers** are for authorized users only. Every student must have a signed form on file in the school library before using computers.
- 2. Students shall use school computers for educational purposes only.** The use of this computer is a privilege; any misuse will not be tolerated. Students are not permitted to make changes that in any way alter the visual, physical or programmable state of technology or related technology equipment which includes, but is not limited to: cameras, printers, storage devices, hardware, software, etc.)
- 3. Students using the school district's computer systems** are subject to having all activities on our systems monitored and recorded by school personnel. Anyone using the school system's computers expressly consent to such monitoring and is advised that if such monitoring reveals possible evidence of criminal activity, system personnel may provide evidence of such monitoring to law enforcement officials.
- 4. Students shall not** use or alter another person's password, files, or directories. Students aiding teachers are restricted to using only the program selected by the teacher
- 5. Students shall not attempt** to establish contact with restricted technologies. This includes, but is not limited to network proxies, non-approved blogging sites, unauthorized databases.
- 6. The Campbell City School District prohibits** the use of abusive language or graphics; including quoting another source.
- 7. Students are not** to reveal their own or anyone else's personal information while using the school district's computers.
- 8. The Campbell City School District prohibits drinking or eating while using computers.**
- 9. Any portable technology** a student brings into the Campbell City School District can be examined by school teachers and/or administration. All technology guidelines apply to such technologies and can be seized and searched at any given time while on school property. Authorization must be obtained by building administration before bringing in such technologies.
- 10. Students shall not use** Bluetooth devices, satellites, cellular communication, or infrared devices, unless approved and used for educational purposes only.

### **Penalty for Misuse of Technology**

The penalty of misusing technology may include but is not limited to loss of computer privileges and disciplinary action from the school administration.

### **No Photo Option**

If you do not wish to have your child in any photos that appear below please fill in the information on the back of the signature sheet of this policy.

By signing the no photo option you have chosen to not include your child in any of the following:

**Group Photos:** which includes, but is not limited to: teams, organization, classroom projects, extracurricular activities

**Yearbooks:** which include the middle and high school yearbooks; both individual pictures and group/activity pictures

**Channel 19** which is the local television channel

**Morning announcements** which are televised in all buildings

**Campbell City School's Webpage** which may or may not include names

**School Newspapers** which may or may not include names

**PLEASE BE ADVISED THAT THIS IS AN ALL OR NONE OPTION.** In other words, if you wish that your child's photo is not a part of the school's webpage, then they will not be permitted to have photos in any other form of media. If you sign the form and decide to allow your child to be photographed at some other time, you may send a written consent form to the school at which time we will notify staff of the change.

#### **Contact Information**

Mr. R. Truslow	Director of Technology	799-4040
Mr. E. Gonzalez	Asst. Director of Technology	799-6409
Mrs. L. Romito	Library Media Specialist	799-8295

**Please return only Student/Parent Agreement**

**The policy should be kept for future reference**